

**Glasgow Kelvin College**

**Finance and Resources Committee Meeting of 10 March 2026**

**Health and Safety Update**

**Report by Health and Safety Manager**

**1. Introduction**


A successful organisation knows the value of a positive safety culture and Glasgow Kelvin College places a great importance on protecting and promoting the health, safety and wellbeing of our staff, learners, visitors and contractors. This report aims to provide a brief update on the Health & Safety performance across all College locations and activities (planned and completed) since the last Finance and Resources Committee.

**2. Accident / Incident Statistics (01 November 2025 – 31 January 2026)**







**2.1. RIDDOR Events**

<b>Number of RIDDOR reportable accidents during this period</b>	<b>0</b>
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**Trend Comparison**

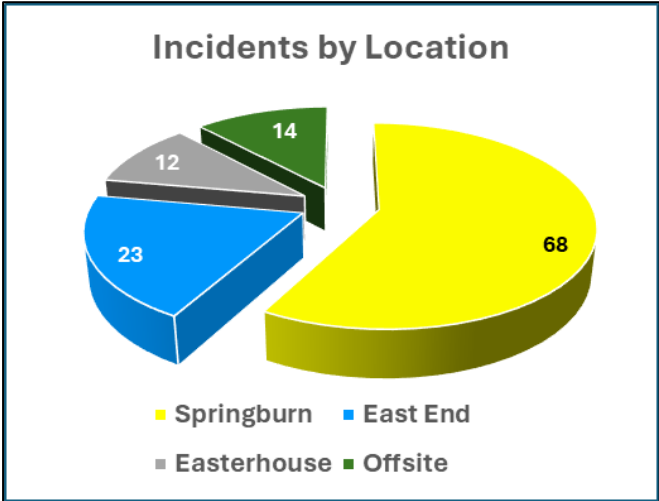
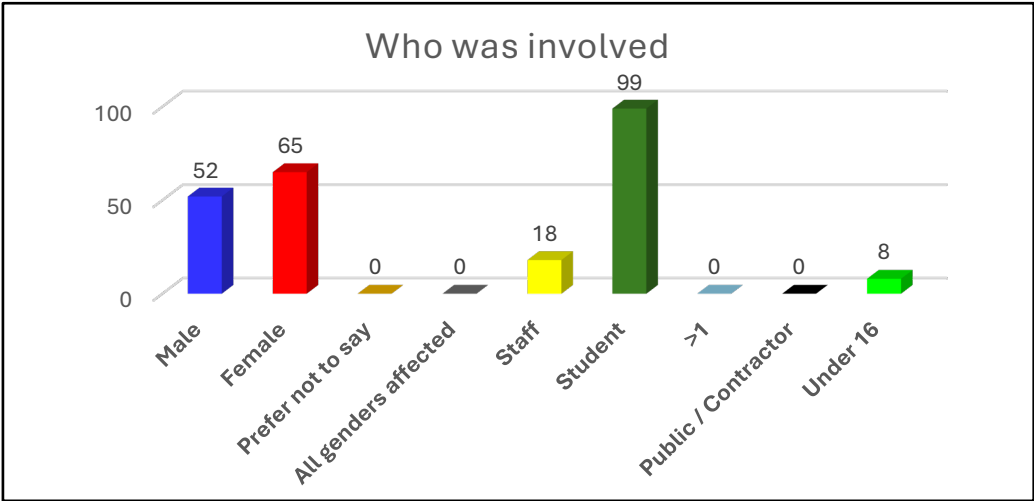
Event Type	Time Period		Difference (%)	
	01.11.2025 - 31.01.2026	01.11.2024 - 31.01.2025		
RIDDOR	0	0	0	

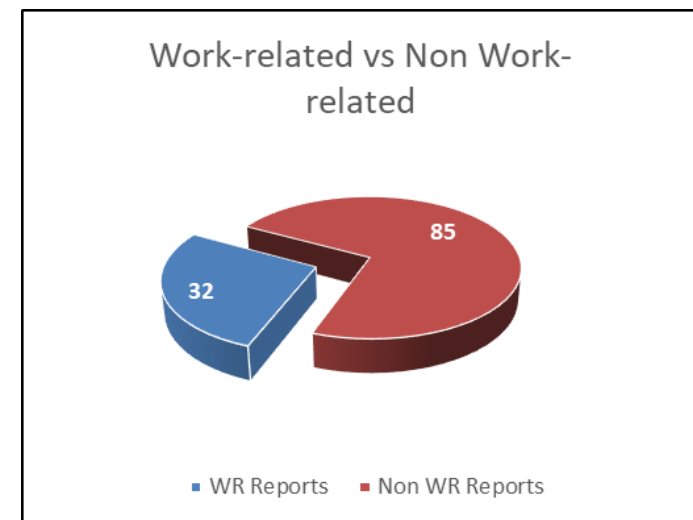
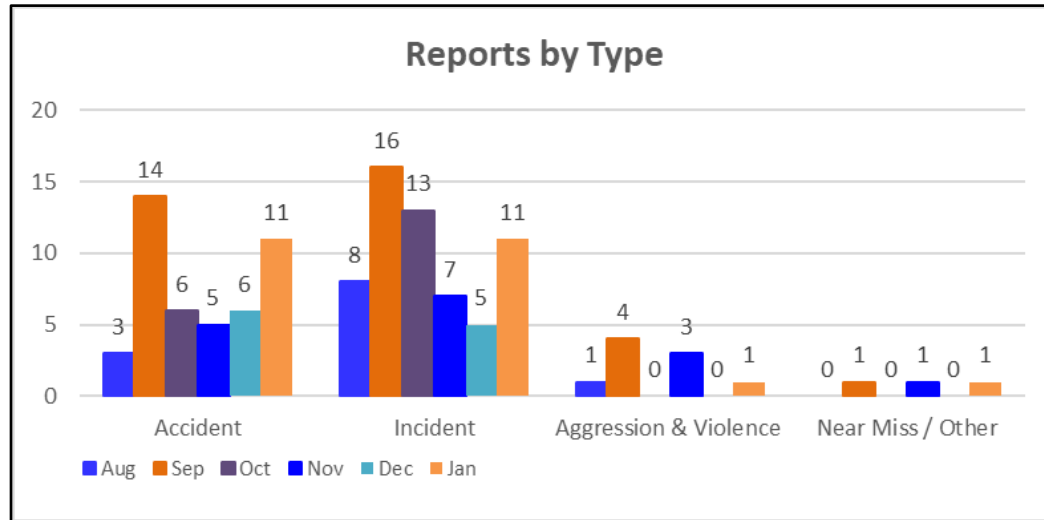
**2.2. Comparison**

Classification/Date		Time Period		Difference (%)	
		01.11.2025 – 31.01.2026	01.11.2024 - 31.01.2025		
Accident		22	16	13.7	
Incident		23	31	25	
Aggression & Violence	Physical	2	4	50	
	Verbal	2	5	60	
Near Miss/Other		1	0	100	
Totals		50	56	11	

2.3. Running total for Academic Year

2025-26		2025					2026							Totals
		Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	
Accident		3	14	6	5	6	11							45
Incident		8	16	13	7	5	11							60
Aggression & Violence	Physical	0	1	0	1	0	1							3
	Verbal	1	3	0	2	0	1							7*
Near Miss/Other		0	1	0	1	0	0							4
Total		12	35	19	16	11	24							117





### **3. Activities November 2025 to January 2026**

A summary of health & safety activities during the period 1 November 2025 to 31 January 2026 is outlined below:

#### **3.1 Welding**

- Following an HSE inspection of the ventilation system at the welding facilities at the City of Glasgow College, an internal audit has been conducted to check that all the appropriate control measures are in place and maintained in the different departments that conduct welding operations as part of their curriculum delivery.
  - Annual servicing of the LEV (local exhaust ventilation) system has been conducted, in compliance with Reg 5(1) of the Provision and Use of Equipment Regulations (PUWER). Servicing is arranged under contract by the Estates Team.
  - Statutory inspection of the LEV systems has been conducted, in compliance with Reg 9(2) of the Control of Substances Hazardous to Health Regulations 1992 (COSHH).
  - A risk assessment for welding has been created but has not been approved via the WorkRite system.
  - Staff are competent in welding operations and have considerable industry experience.
- Recommended Actions
  - Review the risk assessment for welding to ensure it is fit for purpose.
  - Create a safe system of work for welding.
  - Review staff training in the LEV system.
  - Improve the standards of housekeeping in the welding workshop.

#### **3.2 Staff Training**

- A review of staff online training on WorkRite was conducted to ascertain the level of compliance. It was noted that some staff courses have not been refreshed at the scheduled refresh period, this is due to either.
  - Workrite not sending out scheduled reminders, or
  - Staff not actioning reminder emails in a timely manner.

The system had not restarted certain courses at the specified timeline, so this has been done manually, and training reminders were sent out to the required staff.

#### **3.3 Other Activities**

- Another four Occupational Health Clinics have been planned (2 x Springburn and 2 x East End). The last clinic 09.02.26 had a 70% attendance rate.
- Three Health and Safety Committee meetings have taken place, the latest being 11 February 2026.
- Work on identifying a Health and Safety Management system for the College has been completed, with a business plan submitted. SmartLog was the preferred supplier. Work will begin to set up the contract and then develop an implementation plan.
  - EcoOnline will be informed that the College will not renew its contract when it expires at the end of May 2026.

- The College will continue to use WorkRite by Ideagen for e-learning and risk management platform until the contract expires in December 2027.
- The Flu clinic ran during the Staff Development Week (26 November 2025) was a great success with 103 out of 120 vaccinations delivered on the day.

#### **4. Activities Planned**

The Health and Safety Manager will be delivering evacuation chair and risk assessment training session during the Staff Development Week in March.

A working group set up to address smoking and vaping by staff and students across the campuses, has reviewed the No Smoking Policy. Signage to identify the designated smoking / vaping areas at each campus has been procured.

#### **5. Resource Implications**

At present there are no additional resource implications arising from this report.

#### **6. Impact on Students**

There is no impact on students arising from this report.

#### **7. Equality**

There are no equality issues as a consequence of this report.

#### **8. Risk and Assurance**

There are no new risks identified as a consequence of this report.

#### **9. Data Protection**

There are no data protection issues identified as a consequence of this report.

#### **10. Environmental and Sustainability**

There are no Environmental and Sustainability implications arising as a consequence of this report.

#### **11. Recommendations**

Members of the Finance and Resources Committee are recommended to note the contents of this report.

#### **12. Further Information**

Further information can be obtained from Steven Young, Health and Safety Manager - [syoung@glasgowkelvin.ac.uk](mailto:syoung@glasgowkelvin.ac.uk)

Steven Young  
March 2026